

University of Jos, Jos

Office of the Registrar

P.M.B 2084 Plateau State, Nigeria

Invitation for Pre-Qualification

The University of Jos intends to execute the under-listed projects from the various TETFUND interventions:

YEAR 2010 SPECIAL TETFUND INTERVENTION

Lot 1: Construction of 38.9m foot Bridge linking Students Village and Naraguta Campus

Lot 2: Furnishing of Offices for the College of Medicine

Lot 3: Furnishing of laboratories for the College of Medicine

Lot 4: Furnishing of Seminar Rooms for the College of Medicine

Year 2011 and 2013 TETFUND Intervention for Entrepreneurship Centre

Lot 5: Construction of Entrepreneurship Centre

Lot 6: Furnishing of Entrepreneurship Centre

The University is therefore, inviting reputable contractors with proven competence and experience for Pre-qualification. Interested contractors are requested to submit pre-qualification documents as follows:

Mandatory Requirements:

1. Evidence of Incorporation and Registration with Corporate Affairs Commission (CAC)
2. Company's Tax Clearance Certificate for the preceding three (3) years i.e. 2011 – 2013.
3. Company's Audited Accounts for the last three (3) years including annual turnover.
4. Evidence of payment of ITF employer's contribution.

Other Requirements:

- (i) Evidence of financial capability to execute the project and Bank reference.
- (i) List of similar verifiable and successfully completed or on-going projects. Enclose copies of letters of award, interim payment certificates and practical completion certificates, in the last five (5) years (i.e. 2009 to date only).

- (iii) List of key managerial, technical and administrative staff of the company. This should include names, qualifications, curriculum vitae and copies of certificates and professional certificates of registration.
- (iv) Have fulfilled its entire obligation to pay taxes, Company Income Tax, Education Tax, pensions, and Social Security Contributions as contained in Section 16, Subsection 6 (d) of the Public Procurement Act 2007.
- (v) List of equipment owned or to be leased by the company for the execution of the project showing evidence of ownership.
- (vi) VAT registration with evidence of remittances in the last three (3) years.
- (vii) A sworn affidavit indicating that all documents submitted are genuine, verifiable and that, no officer of the University of Jos has a pecuniary interest or is a former, present director or shareholder in the company.
- (vii) Evidence of verifiable company's community social responsibility (if any).

Please come along with original copies of the documents for sighting on the day of opening of pre-qualification documents. All claims are subject to verification. Please note that any fake claim shall be ground for disqualification.

Scope of Works:

1. **Foot Bridge:** This project consists of reinforced concrete dowel pin and precast columns including concrete walkway with aluminium Handrail
2. **Construction of furniture for Seminar Rooms:** Provision of classroom i.e. Tip-up seats, magnetic white boards and Pin Boards.
3. **Furnishing of laboratories:** Provision of Laboratory tables, Gas piping, Laboratory Sinks, stools and Electrical/mechanical installations.
4. **Furnishing of offices:** Provision of Table, swivel chairs, visitors chairs, cabinets, bookshelves and settees.
5. **Construction of Entrepreneurship Centre:** Construction of a one floor building in hollow sandcrete blocks with steel roof trusses.
6. **Furnishing of Entrepreneurship Centre:** Provision of Equipment for tailoring, knitting and catering workshops.

Collection of Pre-Qualification Documents:

The Pre-qualification documents is to be collected in the office of the Director, Directorate of Physical Facilities, University of Jos, Naraguta Campus (permanent Site) on payment in the Bursary Department of a non refundable processing fee of fifty thousand Naira (N50.000.00) only.

Submission of Pre-Qualification Documents:

The Pre-qualification documents should be spiral bound, packaged in an envelope and clearly marked '**Pre-qualification for Construction of Foot Bridge**' or '**Furnishing of Offices**' or '**Furnishing of Laboratories**' or '**Furnishing of Seminar Rooms**' or '**Construction of Entrepreneurship centre**' or '**Furnishing of Entrepreneurship Centre**' at the top left hand corner of the envelope. The name, address of the company and telephone number(s) should also be clearly written on the reversed side of the envelope.

All documents are to be addressed to the Registrar, University of Jos and submitted in the Tender box provided in Room 94 of the Registrar's Office, Administrative Building, University of Jos, Bauchi Road Campus, not later than **10.00 am, on Tuesday, April 15, 2014.**

Opening of Pre-Qualification Documents:

The Pre-qualification documents will be opened on **Tuesday, April 15, 2014** at 10.00 am in the Senate Chambers, University of Jos, Bauchi Road Campus.

Contractors are to attend the meeting for the opening of the pre-qualification documents. The list of successful pre-qualified companies will be displayed on the University notice boards at the Administrative Building and Directorate of Physical Facilities. Only pre-qualified contractors shall be invited to tender for the projects accordingly.

Please Note:

- (i) A submission of the pre-qualification documents to the University of Jos is neither a commitment nor an obligation to award contract to any contractor or his or her agent.
- (ii) All claims are subject to verification. Please take note that any false claim shall be a ground for disqualification,
- (iii) The University of Jos reserves the right to reject any or all documents submitted at any time prior to tendering or acceptance,
- (iv) The University of Jos reserves the right to cancel the procurement proceedings at any stage in the public interest without incurring any liability to any firm.

Signed:

Jilli-Dandam D. Esq.

Registrar

